

Vidyalekha ERP–

**Date: 16th February 2024**

Weekly Progress

Report No - 01

1. **Activities completed by Vidyalekha**

 1. We have imported Employees data

 2. We have imported Students data.

 3. Employees and students login credentials created.

 4. Class teachers assigned.

 5. Holidays, Week-offs and working days set.

 6. Subject work load assigned to teachers.

1. **Awaiting data/clearances from the School**

Following data is expected:

1. Jr.college fee setup.
2. We need confirmation for LC certificate format.
3. **Activities planned for the current week**

Had Called Vishal Sir on 26th December 2023 for a feedback, sir said everything is fine.

 1. We are planning to schedule the training session to be on 2nd January 2023.