

**ADMISSION FORM**

SPACE FOR STUDENT’S COLOUR ID SIZE PHOTOGRAPH

**FOR OFFICE USE ONLY**

ADMISSION SOUGHT TO CLASS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ACADEMIC YEAR : 2020 - 2021

REGISTRATION NO. : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ADMISSION NO : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADMISSION DATE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TO BE FILLED IN BLOCK LETTERS**

FIRST NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FATHER NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOTHER NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LAST NAME : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GENDER : MALE FEMALE NATIONALITY : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MOTHER TONGUE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLACE OF BIRTH : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TALUKA : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLACE OF DISTRICT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RELIGION : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CASTE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SC / ST / SBC / OBC / EWS / OTHER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (ATTACH THE PROOF IF APPLICABLE)

STUDENT AADHAAR : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ BLOOD GROUP : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PASSPORT NO : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE OF EXPIRY : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PERSONAL MARKS OF IDENTIFICATION

1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LAST SCHOOL ATTENDED**

NAME OF THE SCHOOL : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHONE NO (STD CODE) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UDISE NO : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**DETAILS OF PARENTS FATHER MOTHER**

FIRST NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MIDDLE NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LAST NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AADHAAR NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PAN NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

QUALIFICATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOBILE NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

BLOOD GROUP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESIGNATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE ADDRESS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE TELEPHONE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MARRIAGE ANNIVERSERY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FAMILY INCOME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PERMANENT ADDRESS PRESENT ADDRESS**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DISTRICT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DISTRICT : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PINCODE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PINCODE : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IS THE STUDENT AN ADOPTED CHILD YES NO

IF “YES”, WHO IS FINANCIALLY RESPONSIBLE FOR THE CHILD ? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STUDENT IS LIVING WITH

BOTH PARENTS FATHER MOTHER LOCAL GUARDIAN

FATHER’S SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MOTHER’S SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**LOCAL GUARDIAN (ONLY IF APPLICABLE)**

FIRST NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MIDDLE NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LAST NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

AADHAAR NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PAN NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

QUALIFICATION \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MOBILE NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

RELATION WITH STUDENT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Any change in guardianship must be intimated to the Principal in writing. A fresh form will have to be submitted with supporting documents**.

**ACADEMIC INFORMATION**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| LAST EXAM DETAILS | SYLLABUS FOLLOWED | MARKS / GRADES IN THE LAST EXAMINATION | | | | | | TOTAL MARKS | MAXIMUM MARKS |
| ENGLISH | II LANGUAGE | MATHS | SCIENCE | SST | OTHER |
|  |  |  |  |  |  |  |  |  |  |

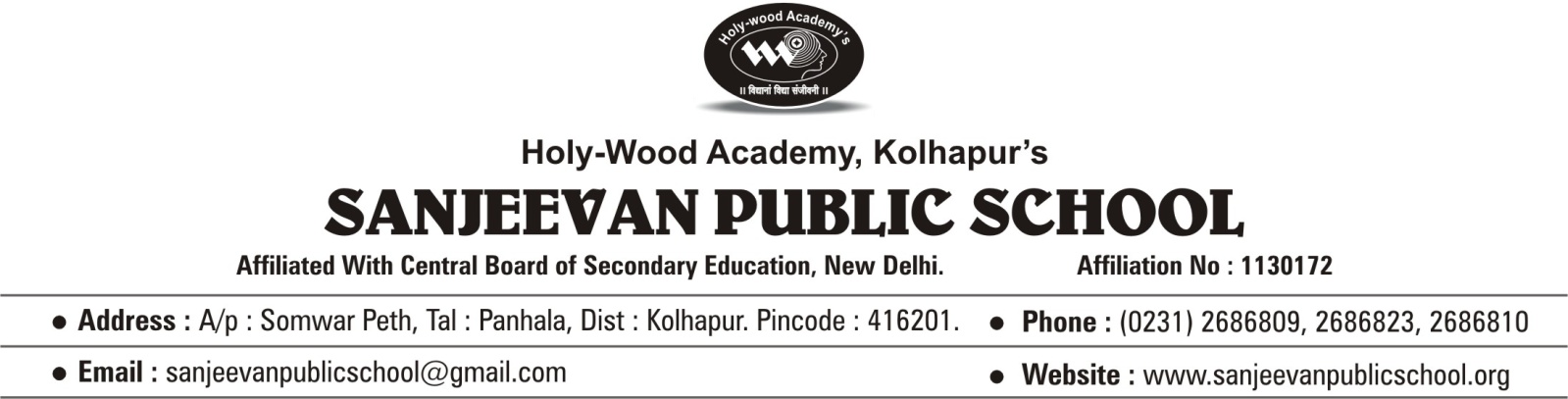
**PRINCIPAL’S REMARK : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PRINCIPAL SIGNATURE**

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**Parent has to procure a medical certificate from a Qualified Doctor for his / her child in the form of following format and also enclose report for the following tests.**

1 Blood Group

- Hb

- TLC

- DLC

- ESR

2 Urine - R/E

- M/E

**MEDICAL CERTIFICATE**

This is to certify that after careful examination of the case hereby that Master / Miss …………………………………………..…………….. S / o / D / o ……………………………….………………………………………. aged ………………… years is not suffering from any disease or disability (physical or mental) and is fit to be admitted to a boarding school. I have checked his / her eye sight and found it to be L / E…………………………………………………… R / E…………………………………………………… (with/ without glasses).

He / She is not suffering from any skin diseases or allergic disorder .

I also do hereby certify that the child has been inoculated against the following :

* Measles
* Mumps
* Rubella
* Tuberculosis
* Small Pox
* Diphtheria
* Pertussis
* Tetanus
* Hepatitis B
* Chicken Pox

Dated Signature & Stamp of the Doctor

**UNDERTAKING BY PARENTS :**

1) I have read the hostel rules and regulations laid down by the school to abide by them.

2) I hereby authorize the persons as stated on Page 1 of this form to act as local guardians for my / our son / daughter. I also delegate my / our responsibility to him / her and authorize him / her to take necessary decision and action in my / our absence.

3) I certify that my / our residential address and the local guardians address and contact details as mentioned on above pages of this form are correct. In case of any change, I will intimate the same to the school management within 3 days.

4) My ward will not indulge in any act of RAGGING. If he / she is found indulging in any such act or misbehavior, disciplinary action may be initiated against him / her as per the provisions of the act no IPC 326 (Serious Injury), 323 (Injury) and IT act 67 (Vulgar SMS) and he / she may be expelled from the school if found guilty. If my ward is involved in any act of ragging, an FIR may be lodged against him / her.

5) I have gone through the hostel guidelines and read through the fee structure and payment schedule. I agree to abide by them and strictly adhere to the payment schedule given. I will deposit the fees in full before the beginning of each term. The school fees and penalty, which is due towards payment by me, will be paid within 30 days. If I default in making the payment, I am aware that, I will be asked to withdraw my / our ward. I will accept such a decision of the school authorities.

6) I have carefully read the “LEAVE RULES” of the institution of Sanjeevan Public School Hostels. I understand that no leave is granted to the students unless approved by the Principal / Vice Principal. The gate pass will be issued only to me or to the authorized local guardians to take my ward, out of the hostel during regular week end outings / leave for special occasions.

a) Leave for attending marriage :-

i) I understand that the application for leave to attend marriage will be supported by a marriage invitation card.

ii) I understand that in addition to the travel time, only two days leave will be permitted for the following cases :

1. Marriage of brother & sister b) Marriage of parent’s brother & sister
2. Leave on account of death in the family.

i) I understand that such leave is permissible to offer condolence only in the event of death of an immediate relation in the family

7) I shall ensure that my ward will report back to the school on the assigned date as mentioned in the leave application. He / she will join back on the day the school re-opens after vacations as per the dates specified in the school calendar. I understand that if my ward fails to join back on the assigned date, necessary disciplinary action may be taken against him / her as per the school rules and regulation.

8) I understand that my ward will be expelled from the school for any of the following act :

a) Using unfair means in any examination. b) Consistent unsatisfactory progress.

c) Any act of immorality as per social norms. d) Grade insubordination.

e) Stealing or extortion of money or any item from other students. h) Damaging school property.

i) Any word, statement or action likely to undermine the reputation of the institution.

j) Bullying, assaulting and any act of ragging.

k) Smoking, drinking alcohol and use of other psycho tropic drugs and substances.

9) I certify that all information related to the medical history of my ward is correct and complete. I understand that the school will do its best to provide routine medical aid, but will not be held responsible for any sickness / undisclosed disease. I understand that in case of communicable / infectious diseases, my ward will be sent back home. I / local guardian will pick him / her up from the hostel.

10) I understand that in case of planned surgical procedures, I will duly inform the school authorities and formally apply for leave for my ward supported by all medical details and papers. I / local guardian will personally pick up our ward. My ward will join back after complete recovery and a medical fitness certificate from the concerned medical practitioner.

11) If my ward leaves the school campus without permission, the school authorities may lodge on FIR with the local police station. I will have no right to question and raise objections to this school. The school will not be held responsible in the event of any accidental mishap or untoward incident in such circumstances.

12) I will try to attend the PTM as per the schedule given in the school almanac. In case of my inability to do so, I will ensure that local guardians to attend the PTM on our behalf.

13) I shall ensure that my ward will not carry any eatables, electrical gadgets, mobile phones or any other costly items to the hostel and school.

14) I and my family shall visit my ward only on the specified days stated in the visiting schedule for the parents / local guardian.

15) I will not visit the rooms of the students without proper permission from the Principal / Vice Principal.

16) I assure that I will extend full cooperation to the school authorities in the interest of my ward.

I have read the rules and regulations of the Sanjeevan Public School (Hostel and School) and agree to abide by them. in spite of precautions taken by the school, any mishap, accident, injury or death takes place during the period of my ward’s stay in the school and hostel or as and when he / she joins a tour, excursion, sports activities or camp, I will not hold the school or any member of its staff whole or partly responsible for it.

FATHER’S SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MOTHER’S SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RULES AND REGULATIONS**

* The school reserves the right to refuse admission without assigning any reason to do so.
* The amount deposited towards registration and admission for a particular year will neither be refundable nor transferable to any other year. Fresh registration will be required if a child is to be given admission for a subsequent year.
* During the first year, a child needs time to settle down to the new environment of hostel life, hence parents should make up their minds firmly before accepting the offer of admission. The registration charges, admission fees and annual charges are all non-refundable.
* Student’s personal expenses (pocket money a/c) are to be paid directly to the School by cash at the time of admission.
* In case, for any reason, a student after joining the school wishes to withdraw, only the caution money and the balance lying in the pocket money a/c will be refunded.
* In case while withdrawing a ward from the school, a parent has not been able to collect the student’s belongings, this must be done within a month, failing which the same shall be distributed to the children of poor people. Likewise the security money not claimed up to one year after withdrawal, will lapse to the School.
* Children who rejoin the School late after the vacations, by more than a week without prior intimation by the parents/guardian, will be struck off the School Rolls. Fresh admission has to be sought in such cases. However, on medical grounds, once the School has been informed by the parents/guardian and a medical certificate produced at the time of rejoining, the above rule will not apply.
* Admission will not be given to a student from abroad (NRI or Foreign), without a guardian in India. Furthermore, the guardian will be required to give an undertaking that he will accept full responsibility of the student, as also, a guarantee to clear the school charges as required by the school rules. In case a guardian brings a student for admission, a letter of authority from the parents is required, before admission is granted. This condition can be relaxed if the parents provide a letter of authority to the Principal to act as their guardian along with an indemnity bond.
* Parents/Guardians of new students will not be permitted to meet the child for two months following admission. This allows for the child to settle down and get adjusted to the new environment.
* Admission and further continuance of a child to the +2 stage will depend on the vacancies, the child's academic performance in the 10th Board Examination and his/her general discipline. The right of offering admission to the +2 stage rests solely with the Principal.
* Every endeavor is made by the School to help children improve their performance and a reasonable progress is possible with the child’s co-operation. Should a child consistently exhibit poor results, he/she may be denied admission in the next session.
* A parent whose child has failed to make the grade for promotion to the next class, may be asked to withdraw the child from the School.
* Any child leaving the School campus without the permission of the Principal will do so at the risk and responsibility of the parent and the name of the child will be struck off the rolls of the School. Readmission will have to be sought in such a case.
* A continuous effort is made to instill high moral qualities in a child but should any student persist with anti-social activities he/she will be liable for strict disciplinary action including suspension or expulsion from the School.
* A child involved in any immoral act is liable to be expelled from the School without any warning and there will be no reconsideration whatsoever.
* The children are not permitted to possess any vulgar reading/viewing material. If found he/she is liable for expulsion from the School.
* The School reserves the right to ask a student to leave on disciplinary grounds. The Principal’s decision in this regard, will be final. In the event of the above, the parents/guardian will have to collect the ward immediately or otherwise the student will be escorted to parent/ guardian’s residence by a member of the school staff, in which case the travel expenses of the student and escort will be borne by the parents. There will be no refund of fees in cases where the child has been expelled or his withdrawal has been requested for, on disciplinary grounds.
* All medical expenses are to be borne by the parents and will be deducted from the pocket money a/c of the child.
* The Principal or any other staff member, officiating as the principal, is authorized to take necessary action on behalf of parents/guardian, in case a student has to be operated upon in an emergency, or for any other emergent condition, when their consent cannot be obtained in time.
* Parents are permitted to speak to their children on the telephone on scheduled days between 8:30 p.m. to 9:15 p.m. in winters & 9:00 to 9:45 p.m. in summers.
* Children will not be allowed to use the School telephone until and unless there is an emergency.
* Students are not allowed to keep any cash and articles like ornaments, cameras, electronic items, mobile phones and other valuables. The School will not be held responsible for any loss of the above, if kept by a student in violation of this rule. In case any such item is found with the student it shall be confiscated and will, in no case, be returned. The School will not be held responsible for the loss of any clothing due to a student’s negligence.
* The School reserves the right to increase the Fees including the Registration fee, Security deposit, Admission fee and the Annual charges at its discretion, as and when the need arises.
* To ensure uniformity of shade, quality of cloth as well as tailoring, parents will be required to order items of School uniform from the School store. Readymade clothing is kept at market price.
* Parents are advised to please inform the School immediately of any change in address or mobile / telephone numbers as this becomes crucial in emergencies.
* Parents can meet the Principal by prior appointment on every Saturday between 12 noon to 02.00 pm.
* The School management reserves the right to change, amend, add or delete any or all of the above rules and regulations, at any time without giving any notice whatsoever.