#  CURRICULUM VITAE

 ***PRADNYA SANTOSH WAIDANDE***

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####  OBJECTIVE

Always looking for self-improvement in the process. To work in an environment where opportunities are based on performance. To establish myself as an enterprising professional, keeping pace with current and upcoming technologies.



 **WORK EXPERIENCE DURATION**

* **WONDER SCHOOL From 13TH JUN 2017 up to Till Date**

**(Sharda education english medium school )**

* **JOB PROFILE AS EXECUTIVE (CLEARING)**
* Develop and issue educational content including notes, tests, and assignments.
* Supervise classes to ensure all students are learning in a safe and productive environment.
* Organize supplies and resources for lectures and presentations.
* Deliver personalized instruction to each student by encouraging interactive learning.
* Plan and implement educational activities and events.
* Ensure your classroom is clean and orderly.
* Prepare and distribute periodic progress reports and semester report cards.
* Attend parent-teacher meetings.
* Evaluate and document students’ progress.
* Allocate and grade homework, assignments, and tests

#### http://education-clipart.com/education_clip_art.jpg EDUCATIONAL QUALIFICATION

|  |  |  |  |
| --- | --- | --- | --- |
| **Period** | Qualification | **Institute or University** | **Percentage** |
| 2000 | SSC | MAHARASHTRA BOARD  | 50.55% |
| 2002 | HSC (commers) | MAHARASHTRA BOARD | 47.49%  |
| 2007 | TYBCom. | MUMBAI UNIVERSITY | 49.57% |
| 2019 | D.EI.ED.  | PUNE UNIVERSITY  | SECOUND YEAR APPERAS  |

 

 **ADDITIONAL QUALIFICATION**

* Completed certified course of MS-CIT
* English Typing 30wpm
* Tally version 9.1
* M.T.T.C.course



 **PERSONAL DETAILS**

* Date of Birth **:** 09 **August 1984**
* Gender **:**  **Female**
* Marital status **:** **Married**
* Religion/Cast **:** **Hindu**
* Languages known**:** **English, Hindi, Marathi**



####  EXTRA CURRICULAM / HOBBIES


#####  Reading books

* Created new activity new experiment
* Arrang the different festivals Activity



  **SKILL SUMMERY**

* Good knowledge of MS office, Internet & E-mail
* Ability to learn from mistakes
* Quick Learner.
* Good Grasping power
* Positive attitude

I hereby declare that all the information given above is factually correct and true.

**DATE** :

**PLACE : PUNE**

**Signature**

**(pradanya santosh waidande)**