

Q1. Write a letter to your friend apologizing for your bad behaviour

Dear [Friend's Name],

I hope this letter finds you well. I am writing to you today with a heavy heart to apologize for my behavior during our recent class picnic. I am deeply sorry for my actions and the way I conducted myself, and I want to make it right.

I realize that my behavior was inappropriate and disrespectful. I was out of line, and I understand the impact it had on you and the entire group. It was selfish of me to let my emotions get the best of me and ruin what should have been a fun and memorable outing for everyone. I want to assure you that this is not a reflection of the person I strive to be. Once again, I sincerely apologize for my behavior during the class picnic. I am determined to learn from this experience and grow as an individual. Thank you for your understanding and for giving me the opportunity to make amends. I hope that, in time, we can rebuild our friendship and create new memories together.

Wishing you all the best.

Warm regards,

[Your Name].

Q2. Write a letter to your principal ma'am to arrange the Historical tour.

To,
The Principal,
[Name of the school],
[Address of the school].

Subject: Request for a trip to a historical place.
Respected Sir/Madam,

I am writing this application on behalf of my class, [Name of the class], to request you to arrange a trip to a historical place. We have been studying about the history of our country in our textbooks, and we believe that a trip to a historical place would help us to better understand and appreciate our heritage.

We have done some research and have shortlisted a few places that we would be interested in visiting. These include:

The Red Fort, The Qutub Minar, The Humayun's Tomb, The India Gate, and The Taj Mahal.

We believe that a trip to any of these places would be a valuable educational experience for us. It would help us to learn more about the history of our country, the people who lived here, and the culture that they created.

We would be grateful if you could consider our request and arrange a trip for us. We are confident that it would be a memorable and enriching experience for all of us.

Thank you for your time and consideration.

Yours sincerely,

Your name

Class

Roll number

On behalf of the students of Class Name of the class

Q3. Write an autobiography of a River.

I am river. I was born a long time ago in an ambiguous region in a mountain. I am combination of several streams. From the day I was born I was restless to move on and travel to unknown regions. Thus, I was bubbling with life and vigour, ready to overcome any obstacle that came my way. I ferociously scurry through the narrow creeks and bends in the mountains to begin my journey into unknown lands. I really feel very strong, invincible and pure at this point as I move along a rough terrain with strong undercurrents. Sometimes I plunge several hundreds of feet from a great height with great force. This is known as a waterfall. As I progress on a downward trend carrying along broken rocks and debris, I finally reach the plains.

At this juncture of my course, I find myself in the upper plains and observe my course widening. The water that I bring down here from the mountains is made good use of by people settled in the area. It is quite interesting to see a good number of settlements on my banks. People make feel very important since they feel I am sacred, holy and a source of life. Along with small townships, houses there are temples as well. The scenic beauty around me is very beautiful and amazing. From the rough mountain terrain, I tend to become a bit slow and slurry in the upper plains. I am the only source of the narrow creeks and bends in the mountains to begin my journey into unknown lands. I really feel very strong, invincible and pure at this point as I move along a rough terrain with strong undercurrents. Sometimes I plunge several hundreds of feet from a great height with great force. This is known as a waterfall. As I progress on a downward trend carrying along broken rocks and debris, I finally reach the plains.

My goal is to continue flowing till I meet the sea. This is the last phase of my journey. Here people have built ports and factories. This brings about a certain amount of pollution and impurities. In the upper course my water is pure without any impurities; but in the last phase of my journey I am unable to retain my purity on account human activity. Thus my journey is actually never comes to an end. I continue to flow eternally with an aim to be at the service of mankind for generations to come.

Q4. Conversation between teacher and student about exam preparation.

Student: Good morning, sir.

Teacher: Good morning.

Student: Sir, my examination is round the corner. Can you give me some instructions as to how I should prepare?

Teacher: Certainly! But at first, get rid of your mobile. That is a major distraction.

Student: Ok, sir.

Teacher: Read your texts thoroughly, for you must have all the information while you study.

Student: Sir, I have a problem in memorizing.

Teacher: Instead of learning, try to understand it. Try to concentrate on one major theme at a time until you grasp it well.

Student: Sir, a few of my friends were planning to do group study. Will it be useful?

Teacher: Yes, definitely. You also must solve old question papers because those will help you get acquainted with the format of the questions.

Student: Thank you, sir.

Teacher: If you need anything else, let me know.

Student: Sure, sir.