

SOUMITRA SINGH THAKUR

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Key Skills

Strategic Planning & Execution

Admission Counselling & Marketing

Curriculum Development & Implementation

Student Development & Relations

Policy Formulation & Implementation

Educational Research & Knowledge Sharing

General Administration

Staff Development & Attrition Control

Seminars / Workshops / Event Management

Health & Safety Management

Recruitment & Selection

Training & Development

Soft Skills



Collaborator



Empowerment



Communicator



Approachable



Planner



Problem Solver



Decision Maker



Time Management

Innovative and performance-driven professional offering **20 years** of rich & qualitative experience; targeting senior level assignments in **Education & Administrative functions/ Training & Development**

Location Preference: PAN India



Profile Summary

- ▶ **Strategic Leader & School Principal** with expertise in **Teaching & Administrative functions** including providing course content, answering to student inquiries, managing connectivity issues, monitoring progress, updating records and grading assignments & tests
- ▶ **Acquired significant exposure** in planning & directing comprehensive educational programs and in administering & supervising leading schools affiliated to CBSE Board
- ▶ Highly skilled in **providing an educational atmosphere** where students have the opportunity to fulfil their potential for intellectual, emotional, physical, spiritual and psychological growth
- ▶ Recognized for leadership for leading a team of 58 teachers for organizing implementation of syllabus and other extracurricular activities; also managed 175 staff members including boarding, transportation, housekeeping and office staff
- ▶ **Possess effective, positive human relations skills** in working with students, parents, teachers, support staff as well as governmental agencies, industry and community groups at district, state & national levels
- ▶ **Subject Matter Expert in course/curriculum scheduling** and related academic initiatives; managing faculty records, contracts and advancement and implementing academic policies & procedures
- ▶ Experienced of **facilitating / motivating students by using interactive discussions** while following strict timing for teaching and ensuring students are abiding with; hands-on approach to help students learn & apply concepts in subjects
- ▶ **Resourceful at improving educational techniques for helping students change marginal grades into excellent grades**, supporting colleagues in facilitating intellectual growth by creating an atmosphere of mutual respect & open communication
- ▶ Exercises judgment within generally **defined practices in selecting methods & techniques for obtaining teaching solution**
- ▶ **Dynamic leader** with strong skills to unleash the potential of students and create & shape an educational vision and develop a long-term strategy to achieve that vision
- ▶ Exhibited excellence in conducting Corporate Social Responsibility (CSR) activities including arranging Educational Awareness Camp in rural areas
- ▶ An enterprising leader with excellent negotiation, analytical, organizational, troubleshooting and interpersonal skills; capable of identifying shortfalls, solving problems, resolving conflicts and removing barriers



Education

- ▶ **Bachelor of Education (B.Ed.)** from **Sardar Vallabhai Patel College** (D.A.V.V.) in 2007
- ▶ **Master of Arts (M.A.) English Literature** from M.B. Khalsa College (D.A.V.V.) in 2006
- ▶ **Bachelor of Commerce** from P.M.B. Gujarati Commerce College, Indore (D.A.V.V.) in 1997
- ▶ **Diploma in Computer Application** (Dos, Lotus, FoxPro, Windows 3.1, Windows – 97, MS- Office -97) from DATAPRO Institute, Indore



Notable Accomplishments Across The Career

At Delhi Public School, Sagar

- Steered efforts in extending Higher Secondary Affiliation procedure for next 5 years up to 31st March 2023
- Showcased excellence by delivering 100% pass results in 10th & 12th Board Exams
- Recognized for producing City Topper in Arts Stream with 92.6% marks in 12th Board and maintaining minimum 60% marks for every student of class 12th
- Steered efforts in adding value to education policy including curriculum design/ development, policy making, institution image enhancement and ensuring quality education to reach the unreached
- Evaluated curriculum, teaching methods & programs to determine their effectiveness, efficiency & utilisation, to ensure that school activities comply with CBSE board and state board regulations
- Pioneered in any committee memberships, student activities, and special projects like Sahodaya & Hub of Learning
- Developed & adopted tools like consolidate result analysis for measuring student/learner performance and achievement, create benchmark for students and teacher's and track progress towards those goals
- Recognized by **Education World Award** in 2018 as Best School Rank 11 across MP

Academic:

- In the year 2019 exam we had registered 83 students in 10th out of which 29 students scored more than 81% marks in 10th Board 31 students scored 61 to 80% marks and 22 students scored 60% marks with 100% pass results and 2 toppers at 93.6% and 93.8%.
- Secured an average of 90.9% for class 12th Board Exams Results out of which 1 student scored 93.4% marks in science stream, 13 students scored 81% & above, 29 students scored 61 to 80% marks and 21 students scored up to 60% marks

Sports & Games:

- Successfully organized CBSE Volleyball Cluster XII tournament from 21st October to 24th October, 2019.
- One student has been selected for open National Level Volleyball championship
- One student has been selected for open National Level Yoga under 14 group
- One student has been selected for open National Level Kudo under 14 group
- DPS, Sagar won:**
 - DPS Sagar won U-17 Boys volleyball cluster XII and reached to CBSE Nationals of Volleyball.
 - SGFI Vidhyak Cup Volleyball championship in U-19 categories
 - Sahodaya Sagar Volleyball championship in U-19 categories
 - 1 gold & 1 bronze medals on district level SGFI Wushu Championship under-14 and under 17 we have won 2 bronze medals at state level
 - District Level Runner Up Trophy for Yoga with 7 Gold medals, 2 Silver medals, 2 Bronze medals in under-12 age group and 5 Gold in under-14 category
 - District level tournament with 1 Gold Medal, 2 Silver Medals & 3 Bronze Medals in the respective age group; won 1 Gold Medal at State Level & 1 Bronze Medal at District level under-17 category for Kudo
- Got:**
 - 4 selections at District Level Basketball Championship in U-17 category and 4 selection at Divisional Level
 - In the field of Cricket, DPS Sagar cricket team 5 selection at Divisional Level Under-14 Age Group, 3 selection for District Level, 1 selection at Divisional Level and 1 selection for State Level Under-17 age group and 6 selections At Divisional Level & 3 selection for State Level For Under-19 Age Group

At Podar International School, Ujjain

- Successfully completed the Middle level provisional School Affiliation procedure for the school and obtained CBSE affiliation (1030765) post 1 year of joining as a founder principal of school

At Gurukul The Real English Medium School, Sendhwa, Barwani (M.P.)

- Successfully completed the Secondary School Affiliation (1030564) procedure for the school and obtained CBSE affiliation after 6 months of joining the institution
- Delivered excellent results in terms of student's development & academics amongst other CBSE affiliated schools of city



Work Experience

Since Mar'17 with Delhi Public School, Sagar (M.P.) as Principal

Currently leading 58 Academic Staff Members, almost 1100 students and 175 non-academic workforce; ensuring safety, security, smooth functioning, academic performance of 105 residential boys students in the hostel of school campus

Mar'13-Sep'16 with Podar International School, Ujjain as Principal

Delivered excellent leadership to 23 academic staff members 450 students and 26 non-academic work force; as founder principal successfully completed CBSE Affiliation procedure for school & led the implementation of school policies as per the philosophy & guidelines of Podar Education Network

Feb'11-Mar'13 with Gurukul The Real English Medium School, Sendhwa, Barwani (M.P.) as Principal

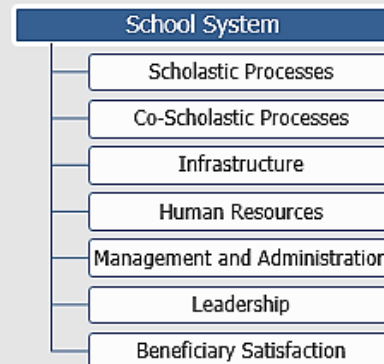
Jun'10-Jan'11 with Prof. Santosh Mittal H.S. School, Dultaria, Pachore, Rajgarh (Biaora) as Principal

Jun'09-Jun'10 with Datahari Public High School, Kukshi, Dhar as Principal

May'06-Apr'09 with Jaycees Higher Secondary School, Manawar, Dhar as Principal

Role across the career:

- ◉ Promoting school to potential stakeholders; conducting research, analysis & review of curriculum, formulating strategies, amalgamating concept, skill & content based learning, spearheading team for balancing conventional vs progressive education
- ◉ Altering mindset of mentors & parents to understand education in right perspective, providing staff training/inset as per school requirement; designing, developing modules and customizing training programs as per need analysis
- ◉ Acknowledging creative potential of student, preparing timetables, exercises, questionnaires, & assignments for students, suggesting textbooks, learning resources & teaching material to teachers and organizing teachers' skill development workshops
- ◉ Developing and reviewing term plans, leveraging industry knowledge, collaborating with school management for recommending viable communication solutions and designing communication strategies to promote & support school
- ◉ Devising business communication strategies through information analysis & data related to relevant areas; developing online information site and managing release of publications / newsletters and determining target audience
- ◉ Spearheading administrative & daily operations of the school, supported by staff
- ◉ Developing, implementing & maintaining school policies; formulating, and revising educational programmes
- ◉ Managing budgets, advising the Board of Trustees and ensuring its guidelines are met
- ◉ Setting objectives for curriculum and evaluation; undertaking continuous study and revision of curriculum guides
- ◉ Promoting effective communications & interpersonal relations among staff, parents, students and community
- ◉ Interacting and collaborating with students, parents and the community to build an environment that maximizes student learning, remedial teaching, academic performance and social growth
- ◉ Implementing instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences; ensuring strict adherence to guidelines of curriculum of CBSE
- ◉ Chairing faculty meetings; providing guidance & support for curriculum planning instructional goals, objectives & methods; setting plans for shaping the school's image throughout the community
- ◉ Delivering classroom presentations and lectures on Micro teaching, Classroom Management, creating detailed written lesson plans & student evaluations, and establishing & maintaining professional relationships



Previous Experience

May'05-Apr'06 with Shri Ram Shishu Mandir, Gandwani, Dhar as Headmaster

Jul'04-Apr'05 with Shree Vaishnav Academy, Indore as Assistant Teacher

Jul'02-Jun'04 with Minee Higher Secondary School, Bijalpur as Subject Teacher

Jul'99-Apr'02 with Children Multipurpose School, Indore as Subject Teacher

May'98-Oct'99 with M/s Distinct Technologies, Ujjain as Sr. Marketing Executive

Freelance Experience

- ◉ Currently working as a Freelancer Trainer for Teachers of:
 - New Saraswati Publication
 - Indiannica Learning Pvt. Ltd.
 - Rachna Sagar Publication Pvt. Ltd.

Personal Details

Date of Birth:

21st November, 1976

Languages Known:

English, Hindi

Address:

HN-24, Siddhi Vihar, Goyala Khurd, Malanwasa Road B/h Anjushree Hotel, Ujjain-456 010, MP

**Please refer annexure for other achievements*

Annexure

At Delhi Public School, Sagar

Academic Achievements

- Batch of 15 students are preparing to crack NTSE stage 1 & 2 examinations in the year 2019.
- Two (2) students got selected in JEE Mains and one (1) student successfully cleared JEE Advance 2018
- Fourteen (14) students got selected in NEET 2018
- Produced topper of school with 93.8% marks in 10th Board class from DPS Sagar in 2018 batch
- 53 students scored more than 75% marks out of batch of 78 students of 10th Board in the year 2018
- No students scored less than 55% marks in 10th Board class in the year 2018
- 1 girl student secured a state Rank of 14 under International Mathematics Olympiad Exam who won Certificate of Zonal Excellence in the year 2017
- 1 student secured a state rank of 73 and Merit Certificate; won Merit Certificate, in the year 2017 under SOF IEO
- Students secured top 10 rank in Sagar city and won Merit Certificates, in the year 2017 under SOF IMO

Sports Achievements

- **DPS Sagar won:**
 - 6 gold medals and 5 silver medals in under 17 and under 19 Boys category of KUDO Competition in the month of August, 2017 organized by MP State Sports Department
 - District Level Gold Medal in yoga during September 2017
 - 4 silver medals under 17 boys and 3 silver medals under 19 boys in 63rd MP Government State Tournament for Table Tennis in the month of September
 - 5 gold medals in zonal level and 3 silver medals in state level competitions for Wushu under the age group of under 14 Boys at district level during September 2017
 - CM Cup in Football Girls under 16 on block level and district level organized by MP Sports Department in the month of November, 2017
 - CM Cup in Volleyball Boys under 16 on block level and district level organized by MP Sports Department in the month of November, 2017
 - 63rd District Level for Football under 19 boys category and 6 boys of DPS, Sagar represented the school at state level competition
 - Runner Up Trophy under 17 boys in 63rd district level and 2 boys of DPS, Sagar represented the school at state level competition
 - 2 Gold Medals in Shot Put and 100 meter boys on block level organized by MP Sports Department
 - Gold Medal in Shot Put boys on District Level Competition organized by MP Sports Department
 - Gold Medal in Interschool Sahodaya Boys Volleyball Tournament held at St. Merry School, Makronia, organized by Sahodaya School CBSE complex Sagar

At Podar International School, Ujjain

Sports Achievements

- Five students have played for District level Kabbaddi competition under 14 boys category
- Four students have played for Divisional level Kabbaddi competition under 14 boys category
- One student has played for State level Kabbaddi competition under 14 boys category
- Seven students have played for District level hand ball competition under 14 boys category
- Four students have played for Division level hand ball competition under 14 boys category
- Seven students have played for District level throw ball competition under 14 boys category
- Three students have played for Division level throw ball competition under 14 boys category
- Four students have played for District level Archery competition under 12 boys and girls category
- Four students have played for Division level Archery competition under 12 boys and girls category

In House Recognitions

- Presented a Talk Show in the Annual Conference Energy to Synergy in the year 2014
- Published two articles in the annual magazine "UDDAN" for consecutive two years
- **Nominated as In-house trainer:**
 - For Social Science Subject in house trainings at different school hubs of Podar Education Network and conducted successful trainings at Indore (Madhya Pradesh) & Hassan (Karnataka) Hub
 - Leadership training of Year Leaders & Coordinators of different hubs of Podar Education Network and successfully conducted Leadership training at Nagpur Besa (Maharashtra) Hub

Sports Achievements

● School won:

- 2 Gold Medals in National Level Tournament at Jalgaon, Maharashtra
- 3 Bronze Medals in International Level Tournament at Kolkata organized by Shotiru Karade DO Federation, India in 2011-12
- 12 Gold medals in different weight groups in District level Judo Championship held at Sendhwa, organized by Adivasi Vikas Vibhag, MP
- 1 Bronze Medal in state level Judo Championship in Madhya Pradesh held at Khandwa, Organized by MP state government sports authority, in 2011-12
- 2 Gold Medals, 1 Silver Medal and 1 Bronze Medal in National Level Tournament at Pune, organized by Maharashtra Sports Karate DO Association and National Karate Federation of India



Workshop & Trainings

● Participated in:

- Energy to Synergy during Principals' Annual Meet in May 2013 in Nasik
- Training organized by EDULIGHT on "Building a Positive School Ethos" for 4 days on 17th and 18th August 2013 and 30th November and 1st December 2013.
- Energy to Synergy" Principals' Annual Meet in May 2014 in Pune.
- Training organized by GURU SHIKSHA on "Capacity Building of Leadership Team Program" in May 2014.
- 6th International Conference on "Excellence in School Education" held from 28th_30th December, 2014 organized by and at the Indian Institute of Technology, Delhi.
- Capacity Building Programme on CCE" by CBSE Empanelled Agency
- "Next Education" on 1st May, 2015 at Indore
- Energy to Synergy" Principals' Annual Meet in May 2015 at Nerul
- Program on "Sharing & Learning" organized by "Mind Mingle" and visited two schools i.e. "Mahatma Gandhi International School and The Riverside School" at Ahemdabad on 22nd _ 25th August, 2015.
- 4th Regional Conference of Edu Leaders at MIT Ujjain on the topic of "Adolescence Education and Well Being – School Leadership for Best Practices on". Organized by All India Edu Leaders on 23rd January, 2016
- 3 days capacity Building Programme on "Master Trainers Training" on CCE organized by Central Board of Secondary Education on 27th July_29th July 2016 at Jabalpur