

Date -28/5/2025

To  
The Principal  
Pragati English Medium School  
Dhanori, Pune-15.

Applicant - Maya Surve

Sub- Pending fee for the Academic Year 2025 and 2026

Dear Madam

In accordance with the above subject I Mr./Mrs. Maya Surve  
request you that my ward is a student of Rudransh Surve std. 1st  
& Shivansh Surve std. 1st

His /Her Fees for the year ----- Amt. 33099 is pending and for the year-----  
the fee Amt is----- Regarding it I am going to pay monthly installment of -----  
request you to grant me permission for the same.

It will be solely my responsibility to pay the fee installment as mentioned above. If I fail  
to pay it, I will be responsible for the academic loss of my child. I am also aware that if  
fees is pending after 10<sup>th</sup> Oct or last installment date 100/- Rs. Per day fine will be  
charged.

	Date	Amt	
1	<u>28/5/25</u>	<u>5,000</u>	<u>5,000</u> → Cash paid
2	<u>20/6/25</u>	<u>5,000</u>	<u>5,000</u>
3	<u>20/7/25</u>	<u>5,000</u>	<u>5,000</u>
4	<u>20/8/25</u>	<u>5,000</u>	<u>5,000</u>
5	<u>20/9/25</u>	<u>5,000</u>	<u>5,000</u>
6	<u>20/10/25</u>	<u>5,000</u>	<u>5,000</u>
7	<u>20/11/25</u>	<u>3099</u>	<u>3,099</u>
8	-----	-----	
9	-----	-----	

Yours faithfully

Name - Maya Surve

Signature - Mele

Ph. No. - 965717283