

Date - 10/6/2025

To  
The Principal  
Pragati English Medium School  
Dhanori, Pune-15.

Applicant - Sagira Shaikh

Sub- Pending fee for the Academic Year 2025 and 2026

Dear Madam

In accordance with the above subject I Mr./Mrs. Sagira Shaikh  
request you that my ward is a student of Azlan std. 8th  
& Azlan Shaikh std.-----

His /Her Fees for the year ----- Amt. ----- is pending and for the year-----  
the fee Amt is----- Regarding it I am going to pay monthly installment of -----  
request you to grant me permission for the same.

It will be solely my responsibility to pay the fee installment as mentioned above. If I fail  
to pay it, I will be responsible for the academic loss of my child. I am also aware that if  
fees is pending after 10<sup>th</sup> Oct or last installment date 100/- Rs. Per day fine will be  
charged.

Date	Amt
1 <u>10/6/25</u>	<u>15,000</u> - <u>Paid</u>
2 <u>20/7/25</u>	<u>3000</u>
3 <u>20/8/25</u>	<u>3000</u>
4 <u>20/9/25</u>	<u>3000</u>
5 <u>20/10/25</u>	<u>3000</u>
6 <u>20/11/25</u>	<u>2328</u>
7 <u>20/12/25</u>	-----
8-----	-----
9-----	-----

Yours faithfully

Name - Sagira Shaikh

Signature - Shaikh

Ph. No. - 9637804786