

Date - 16/6/2025

To  
The Principal  
Pragati English Medium School  
Dhanori, Pune-15.

Applicant - Shahnaj Munna Shaikh

Sub- Pending fee for the Academic Year 2025 and 2026.

Dear Madam

In accordance with the above subject I Mr./Mrs. Shahnaj Shaikh  
request you that my ward is a student of Hafina Shaikh std. 1<sup>st</sup>  
& -----std.-----

His /Her Fees for the year ----- Amt. ----- is pending and for the year-----  
the fee Amt is 25793/- Regarding it I am going to pay monthly installment of 2 I  
request you to grant me permission for the same.

It will be solely my responsibility to pay the fee installment as mentioned above. If I fail  
to pay it, I will be responsible for the academic loss of my child. I am also aware that if  
fees is pending after 10<sup>th</sup> Oct or last installment date 100/- Rs. Per day fine will be  
charged.

Date	Amt
1 <u>14/6/2023</u>	<u>12000/-</u>
2 <u>10/Aug/2023</u>	<u>11793/-</u>
3 <u>Total</u>	<u>23793/-</u>
4-----	-----
5-----	-----
6-----	-----
7-----	-----
8-----	-----
9-----	-----

Yours faithfully

Name - Shahnaj Shaikh

Signature - Shahnaj

Ph. No. - 7776082124  
9075301231