

Date - / /2025

To  
The Principal  
Pragati English Medium School  
Dhanori, Pune-15.

Applicant - Gundu Malgave

Sub- Pending fee for the Academic Year 20 and 20

Dear Madam

In accordance with the above subject I Mr./Mrs. Gundu Malgave  
request you that my ward is a student of Shlok Malgave std. II<sup>nd</sup>  
& Sandhi Malgave std. V<sup>th</sup>.

His /Her Fees for the year ----- Amt. ----- is pending and for the year-----  
the fee Amt is----- Regarding it I am going to pay monthly installment of -----I  
request you to grant me permission for the same.

It will be solely my responsibility to pay the fee installment as mentioned above. If I fail  
to pay it, I will be responsible for the academic loss of my child. I am also aware that if  
fees is pending after 10<sup>th</sup> Oct or last installment date 100/- Rs. Per day fine will be  
charged.

Date	Amt	
1-8/7	5000 - shlok	29328 II
2-20/7	5000 - sandhi	30669 V
3-10/8	<del>1500</del> 12000	59997 Total
4-10/9	<del>1500</del> 12000	<del>800</del> pending
5-10/10	<del>1500</del> 12000	
6-10/11	13997	
7-----	-----	
8-----	-----	
9-----	-----	

Yours faithfully

Name - Gundu Malgave

Signature - [Signature]

Ph. No. - 8657369066