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Se-2 Using windows 10 operating system

I Spelling :

1. operating system
2. Quick Acces toolbar
3. Ribbon
4. file
5. Folder
6. Renaming
7. Booting
8. Recycle bin
9. shortcut
10. windows + E Key
11. storing
12. consisting

II. Answer the following:-

1. Where do you find the deleted files?

Ans: Deleted files are found in recycle bin.

2. What are icons?

Ans: Small pictures that are displayed on desktop are called icons.

3. Write the steps to create a folder on the desktop?

Ans: Right-click in the empty space on desktop screen.

2. click on new option in the menu bar.

3. click on the folder option.

4. What is file?

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Ans: A collection of data in the form of text, video, audio, images is called file.

5. What is folder?

Ans: A bag for storing files is called folder.

6. What is desktop?

Ans: The first screen that appears after switching ON a computer is called desktop.

7. What is Recycle Bin?

Ans: Recycle Bin is a folder where deleted files are stored.

8. What is booting?

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Ans: The process that starts when we switch on a computer is called booting.

9. Which Key is used to rename file or a folder?

Ans: F2 Key is used to rename file or a folder.

10. Name the default browser of windows 10.

Ans: Microsoft edge is the default browser of windows 10.

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