

5/9/24

Le-7 working with slides

I Spelling

1. Context
2. New slides
3. slide Master
4. out view
5. Note page view
6. Gradient fill
7. texture fill
8. Pattern fill
9. Deleting slide
10. Rearranging slide

II Answer the following

1. How can you delete a slide?

Ans Right-click on the slide and click on delete option.

2. What is the default view of power point?

Ans Normal view is the default view of power point.

3. Differentiate between slide show and slide shoter view?

Ans Slide show	Slide shoter
1. slide show show's the slides during the presentation with all the effect.	1. Slide shoter disp -lays all the slides in small format.

4. How can you add notes to each slide of a presentation?

Ans Notes page view lets us add notes to each slide of a presentation.

5. Write a short note on 'Slide Master'?

Ans Slide Master view is used for formatting slide such as font style font colours background and place holder size. slide Master should always be created before creating individual slide.