GRADE : 3

Subject : Computer

Chapter: 2 GUI Oprating system- An Introduction

New words

1. GUI (Graphical User Interface)	9. Drag
2. Operating System	10. Drop
3. Icons	11. Button
4. Desktop	12. Folder
5. Window	13. File
6. Mouse Pointer	14. Menu
7. Click	15. Taskbar
8. Double-click	

Section A

A.Tick ( ) the Correct option.

1. b. Icons

2. b. Screen saver

3. b. Normal

4. b. Taskbar

5. a. Wallpaper

C. Fill in the blanks using the words given below.

1. Microsoft

2. icons

3. Destop

4. I Beam

Section B

A: Short Answer Type Questions.

1. Write the names of any two components of Windows 7 desktop.

Ans: Taskbar

Icons

2. What is the use of busy shape of a mouse pointer?

Ans: The busy shape shows that the computer is working or loading a program.

3. What is a screen saver?

Ans: A screen saver is a moving image or pattern that appears on the screen when the computer is idle for some time.

B. Long answer type questions

1. How do you shut down a computer?

Ans: Click on the Start button.

Click on the Shut Down option.

Wait for the computer to turn off completely.

2. What is a taskbar?

Ans: A taskbar is a long bar at the bottom of the desktop. It shows open programs,   the Start menu, and the system clock.

3. Write the steps to sort the desktop icons.

Ans: Right-click on an empty space on the desktop.

Click on the Sort by option.

Select how you want to sort the icons,

like by Name, Size, or Date modified.