

Computer Worksheet

Topic: Computers – Evolution, Software, and Smart Tools

Name: _____ Date: _____
Grade: _____ Div: _____ Total marks: 10M
Roll No.: _____ Teacher Sign: _____

Q.1 Match the following

6 x ½ = 3

1. Spread sheet
2. Word Processor
3. Chrome
4. Presentation Software
5. Compression
6. Paint



Q2. Name the technology used in each of the following generations of Computers

4 x ½ = 2

GENERATIONS OF COMPUTER		
Generations of computer	Technology used	Time Period
1. First Generation		
2. Second Generation		
3. Third Generation		
4. Fourth Generation		

Q3. Arrange the Steps in Correct Order

1 x 1 = 1

The following steps are for changing text to Bold in MS Word 2010. Arrange them in the correct order.

1. Click on the 'B' icon in the Home tab
2. Highlight the text
3. Open the MS Word document (or) Open the MS Excel document

Answer

1. _____
2. _____
3. _____

Q4. State the purpose of the following buttons in MS Word

4 x ½ = 2

B

I

U

A

Q5. Answer the following questions

2 x 1 = 2

1. Your friend wants to type a story in a in Computer. Can you suggest which application software he/she should use? How the software is useful?

2. Why do you think saving your work regularly is important when working on a computer?
