



SHRI GULABRAO ESHWARA KHANDVE EDUCATIONAL FOUNDATION
JAGADGURU INTERNATIONAL SCHOOL, LOHEGAON, PUNE
TERM - 1 (2024-2025)

NAME : _____
CLASS : V SECTION : ____
DATE : 27/09/24
ROLL NO : _____

SUBJECT : COMPUTER
M.M : 30
TIME : 90 MINS

Invigilator's Sign : _____ Examiner's Sign : _____ Moderator's Sign : _____

Instructions:-

- i. All questions are compulsory.
- ii. Numbers to the right of the questions indicate marks.
- iii. Read the question paper carefully before attempting it.

Q.1) Fill in the blanks. (5M)

- i) _____ box defines the speed of the animation.
- ii) Dividing a cell in two parts is known as _____.
- iii) _____ key combination opens the navigation pane.
- iv) _____ is known as Father of Computers.
- v) Intersection of a row and column is called _____.

Q.2) State whether the given statements are True (T) or False (F). (4M)

- i) Animation can be applied to even text or tables. _____
- ii) The process of Mail merge involves seven main steps. _____
- iii) Horizontal arrangement of data in a table is called a column. _____
- iv) The Split cells option is present in the Layout tab. _____

Q.3) Tick the correct option. (4M)

- i) Which of the following is not a category of animation effects?
(a) Entrance (b) Emphasis (c) Exit (d) On click
- ii) Which of these functions is used to send a document to multiple recipients at once?
(a) Data source (b) Mail merge (c) Pointer (d) Thesaurus
- iii) _____ effects are special effects that add movements to any still object.
(a) Animation (b) Transition (c) Both of these (d) None of these

- iv) _____ were used by first generation computers.
(a) Vacuum tubes (b) Micro processors (c) Transistors (d) All of these

Q.4) Write the Shortcut keys for the following. (5M)

- i) To check Spelling & Grammar: _____.
- ii) To make the text bold: _____.
- iii) To undo the previous action: _____.
- iv) To activate Thesaurus: _____.
- v) To shut down the computer: _____.

Q.5) Answer the following questions in short. (6M)

- i) How can we add an audio clip to the slide?

A) _____

_____.

- ii) What is a row? What is a column?

A) _____

_____.

- iii) Differentiate between third and fourth generation computers.

A) _____

_____.

Q.6) Answer the following questions in brief.

(6M)

i) What are transition effects? Also, write the command to insert them.

A) _____

ii) Write in brief the three main steps of Mail Merge process.

A) _____
